



Voluntary material and other fees

PERSONAL DETAILS

Please complete using blue or black ink.

Student number _____ Date of birth (DD/MM/YY) _____

Title _____ Family name _____ Given names _____

Program name _____ Program code _____

School _____ Student contact number _____

Academic career: ☐ Preparatory ☐ Vocational Education ☐ Undergraduate ☐ Postgraduate ☐ Research

Important information

Schools may purchase goods and materials on behalf of students for use in their studies. The school levies a fee for the supply of these materials to individual students. This form outlines the fees and must be completed by every student who agrees to have the school purchase these materials on their behalf.

If you do not agree to be charged for material fees please contact your school to discuss your options.

Please note that if you do not agree to be charged for material fees you may not be permitted to keep your completed works.

If there is insufficient space to fit all of the applicable fees please attach a second signed *Voluntary material and other fees* form to ensure there are no issues with the application of these fees.

This form needs to be lodged in person at RMIT Connect or posted to:
RMIT Connect, City campus, GPO Box 2476, Melbourne Vic 3001.

Disclaimer

If you decide to withdraw from a course that involves voluntary material and other fees you need to contact your school to find out whether you are eligible for a refund of these fees. Refunds are granted at the discretion of the school and will depend on how many classes you have attended. Material fees cannot be removed from your account unless you have formally withdrawn from the associated course.

Further information about fees and charges

RMIT publishes an annual schedule of fees and charges that lists all approved fees that may be charged in any given year. The schedule is available at www.rmit.edu.au/programs/fees.

If you require further information regarding any of the fee codes that have been identified on this form, please consult the current version of the *Approved material fees* schedule at www.rmit.edu.au/programs/fees/other. If you require information that extends beyond what is included on this schedule, please contact your school.

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By signing this form you are agreeing to be charged for material fees set out in the *Approved material fees* schedule at www.rmit.edu.au/programs/fees/other. These fees will be applied effective from the current active term.

Please note: If you do not sign this form it will be interpreted that you do not agree to be charged for the fees listed above and the form will be returned to your school unprocessed.